

1	<b>Copy of PAN card of "HUF Firm" &amp; "Individual - KARTA"</b>
2	<p><b>Proof of Address of "HUF Firm" And "Individual KARTA" - (Any One)</b></p> <p>a) Passport (Validity period to be checked)  b) Voter ID Card  c) Driving License (Validity period to be checked)  d) AADHAAR Card  e) Bank Statement / Passbook with latest transaction details for 3 months  f) Electricity bill (Not more than 3 months old)  g) Residence MTNL/BSNL landline telephone bill (Not more than 3 months old)  h) Ration Card</p>
3	<b>Latest bank account statement of HUF (Not more than 3 months old)</b>
4	<p><b>Proof of bank account of HUF Firm (Any One) -</b></p> <p>a) Original Cancelled Cheque of HUF Bank Account (With client name and a/c number printed)  b) Latest Bank Statement/Passbook with MICR &amp; IFSC code printed (Not more than 3 months old)  c) Bank Verification Letter (ORIGINAL)</p>
5	<p><b>HUF Declaration (Co-parceners Letter) - (Format Enclosed)</b></p> <p>Note : a) In case of Co-parcener is MINOR then KARTA will sign on behalf of him/her on declaration &amp; on POA (Power of Attorney) b) Birth Certificate of MINOR is required</p>
6	<b>Copy of PAN Card &amp; Address proof of All Co-Parceners</b>
7	Rs. 224 cheque in the name of "Emkay Commotrade Limited" - Account opening charges
8	<p><b>In case of registration of third party address proof for correspondence address, please ensure to obtain the below documents</b></p> <p>a) PAN Card copy of the third party person      b) Proof of address of the third party person  c) Third party address letter <b>(Format Enclosed)</b></p> <p>Note : (Ensure document should be attested by both - Account Holder &amp; Third Party Person)</p>
	<p>Note :</p> <p>a) All documents should be self attested by KARTA with HUF Seal.  b) IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM.  c) One set of each document is required.</p>

# HUF Declaration and Consent Letter (NOC)

Date :

To,  
Emkay Commotrade Limited.  
C-06, Paragon Centre, Ground Floor,  
P B Marg, Worli, Mumbai – 400013

With regard to Trading Code \_\_\_\_\_ maintained in the name & style \_\_\_\_\_ with  
Emkay Commotrade Limited

We, the following family members, being the co-parceners in HUF account, M/s \_\_\_\_\_ hereby  
give our consent to the said karta, viz Mr. \_\_\_\_\_ in the above mentioned  
Trading account for shares transactions in the HUF account.

## Details of our HUF and all its co-parceners are stated as mentioned below

Sr. No.	Name of family member	Date of Birth DD/MM/YYYY	Gender	Relationship with KARTA	Signature(s)

I, hereby state that details mentioned above are true and any change in them would be intimated to you in writing.

Name of Karta : \_\_\_\_\_

\_\_\_\_\_  
**Signature of Karta Along with Rubber Stamp**

**Note :** Incase of Co-parcener is MINOR then KARTA will sign on behalf of him/her in above declaration

## Letter for Third Party Address

Date :

To,  
Emkay Commotrade Limited.  
KYC Department  
Paragon Center, C-06, Ground floor  
P B Marg, Worli  
Mumbai-400013

Dear Sir/Madam,

We wish to open Trading and/or Demat account with you and wish to inform you that for my correspondence address, I wish to use following address \_\_\_\_\_

\_\_\_\_\_ of my relative

Mr./ Ms. / Mrs. \_\_\_\_\_ and same is with his/her consent and knowledge.

I have also obtained the photo ID (PAN Card) & Proof of address of my relative as per the requirement.

Request you to oblige the same.

Thanking you,

Client Signature : \_\_\_\_\_

Client Name : \_\_\_\_\_

I confirm that address mentioned above is in my name and I further agree & I don't have any objection in Mr./ Ms./Mrs. \_\_\_\_\_  
\_\_\_\_\_ using my address as his/her correspondence address proof.

Relative Signature : \_\_\_\_\_

Relative Name : \_\_\_\_\_

Relation with client : \_\_\_\_\_