

1	<b>Registration Certificate granted by the Registrar to the LLP under the LLP Act 2008.</b>
2	<b>Declaration on the letterhead of the LLP signed by all the designated partner/s clearly stating that the within named persons, who are partners of the LLP, have been nominated as authorized signatories to open and operate the said demat &amp; trading account on behalf of the LLP - (Format Attached)</b>
3	<b>The declaration shall specify the manner in which the account will be operated, that is : jointly or severally and shall give details of the names, addresses and DPIN (Designated Partner Identification Number allotted by the Registrar for each designated partner), along with their signatures and photographs on the letterhead of LLP - (Format Attached)</b>
4	<b>PAN Card Copy of LLP Firm</b>
5	<b>Address Proof of LLP Firm (Any One)</b> a) Bank Statement / Passbook with latest transaction details for 3 months b) Electricity bill (Bill date should not more than 3 months old) c) MTNL/BSNL telephone bill (Bill date should not more than 3 months old) d) Proof of address issued by Statutory / Regulatory Authorities / Central-State Govt.
6	<b>Individual PAN Card Copy of Partner(s) / Authorized Partner(s)</b>
7	<b>Address proof of Partner(s)/Authorized Partner(s) duly self attested by him/her self (Any One)</b> a) Passport (Validity period to be checked) b) Voter ID Card c) Driving License (Validity period to be checked) d) AADHAAR Card e) Bank Statement / Passbook with latest transaction details for 3 months f) Electricity bill (Not more than 3 months old) g) Residence MTNL/BSNL telephone bill (Not more than 3 months old)
8	<b>Proof of Bank Account of LLP Firm (Any One)</b> a) Cancelled Cheque (With client name and a/c number printed) b) Latest Bank Statement / Passbook with MICR & IFSC code printed (Not more than 3 months old) c) Bank Verification Letter ( <b>ORIGINAL</b> )
9	<b>Copy of the "Balance Sheet" for the last 2 financial years</b>
10	<b>DEED of LLP (Limited Liability Partnership)</b>
14	Rs. 224 cheque in the name of " <b>Emkay Commotrade Limited</b> " - Account opening charges
	Note : a) All LLP documents should be certified by authorized partner(s)/signatory partner(s) with LLP Stamp. b) IPV (In Person Verification) would be done by concerned Branch/Franchisee/RM/BM. c) Registered office address is mandatory to be filled in KYC form. d) One set of each document is required.

**Annex - 1**

Date :

To,  
M/s. Emkay Commotrade Ltd.  
C-06, Ground Floor, Paragon Centre,  
Pandurang Budhkar Marg, Worli,  
Mumbai – 400013.

Dear Sir,

We, the undersigned partners' of \_\_\_\_\_ carrying on business at \_\_\_\_\_ desire to open a Trading and Demat account with you for the purpose of buying and selling of securities and / or other investment products(s) or the services through you.

We, the partners jointly authorize our partner(s), Mr / Mrs \_\_\_\_\_ Mr / Mrs \_\_\_\_\_ Mr / Mrs \_\_\_\_\_ **Singly / Jointly / Severally** to issue instructions to you as our broker for securities, traders, funds, investments, etc., and undertake that all the acts of the said partner in this connection purporting to be done on behalf of the firm shall be binding on the firm and each one of us and respective estate until liabilities if any, occurred in respect of such acts has been discharged.

Thanking You

Yours faithfully,

Full Name of the Partners	Stamp & Signature

Date:

**DECLARATION**

This is to confirm & declare that the following persons are designated partners of M/s. \_\_\_\_\_.  
 Details of which is as under.

Sr. No.	Name & Address of Partners	Designation & DPIN	Photograph with across Signature & Stamp
1		Designation – PARTNER DIPN No. -	
2		Designation – PARTNER DIPN No. -	
3		Designation – PARTNER DIPN No. -	
4		Designation – PARTNER DIPN No. -	

**Name of all Partners****Signature & Stamp**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

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