

Change of Bank Mandate Form



(For use by Existing investors to update standalone requests)

Please fill only in the space provided. Any additional details / noting / instructions or those provided at a non designated area of the form may not be executed. Kindly attach necessary documents. **New Bank mandate will be updated for all schemes in a folio.**

Date

Folio No(s).	1.	<input type="text"/>	2.	<input type="text"/>
	3.	<input type="text"/>	4.	<input type="text"/>
Name of Sole / First Unit Holder	Mr.	Mrs.	Ms.	<input type="text"/>

Please confirm applicability of the bank details

1 FOR INVESTORS WHO HAVE REGISTERED FOR MULTIPLE BANK ACCOUNTS FACILITY

Already Registered Bank Account Details (for purpose of payment of proceeds for the redemption transaction enclosed)

The redemption should be processed into the following registered bank account as per the payout mechanism indicated by me / us:

Account No.

A/c. Type (Please Savings Current NRE NRO* FCNR* Others (please specify) _____ (*For NRI Investors)

Bank Name

Branch Bank City

Important Note: The Bank account details mentioned above should be pre-registered as a valid bank mandate. If the account details are not filled above OR incorrect, the redemption will be processed into the "Default" bank account registered for the aforesaid folio. HSBC Mutual Fund or HSBC Asset Management (India) Pvt. Ltd. will not be liable for any loss arising to the unitholder(s) due to the credit of redemption proceeds into any of the bank accounts registered with us for the aforesaid folio

2 FOR INVESTORS WHO HAVE NOT REGISTERED FOR MULTIPLE BANK ACCOUNTS FACILITY (Not to be Submitted with any Financial Transaction)

Unregistered / New Bank Account Details (for more than one bank account, please use the Multiple Bank Mandate Registration form)

Default bank account under the folio (Replace the existing bank account details) (OR) Additional bank account (earlier default account shall remain as default)

Important : If not ticked/incorrectly ticked, bank details will be recorded as "Default" and will be considered for all future redemption and dividend payouts.

NEW BANK DETAILS (As appearing in your latest cheque book / passbook / bank account statement)

Account No.

A/c. Type (Please Savings Current NRE NRO* FCNR* Others (please specify) _____ (*For NRI Investors)

Bank Name

Branch Bank City

MICR Code IFSC Code

(9 digit number appearing next to the Cheque No.) (11 Character code appearing on your cheque leaf. If you do not find this on your cheque leaf, please check for the same with your bank)

MANDATORY DOCUMENTS REQUIRED (Please attach any one – reflecting the name of first Unit Holder and the account number)

- Cancelled original cheque leaf with first Unit Holder name and bank account number printed on the face of the cheque. OR
- Self attested copy of bank statement. OR
- Photo copy of Bank Passbook with current entries and not older than 3 months. OR
- Letter issued by the bank on the letterhead, duly signed and stamped by the Branch Manager / Authorised Personnel.

Important : The above documents should be either in original or self attested copy with original produced for verification.

3 CONTACT DETAILS

Phone	O	<input type="text"/>	Extn.	<input type="text"/>	Fax	<input type="text"/>
	R	<input type="text"/>			Mobile	<input type="text"/>
E-mail	<input type="text"/>					

4 DECLARATION AND SIGNATURES (signatures as per mode of holding)

The Trustees, HSBC Mutual Fund

Having read and understood the contents of the Combined Scheme Information Document, SAI and Addenda of the Scheme(s) issued till date, I / We confirm that the details provided by me / us are true and correct. I authorise HSBC Mutual Fund and its Registrar to update the new bank details in the folio / s as mentioned above. In case of any Unitholder/s who have already opted for multiple bank account registration facility and use this form, then the bank account mentioned in this form will be updated as new default bank account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I / We would not hold HSBC Asset Management (India) Pvt. Ltd. (Investment Manager to HSBC Mutual Fund), their appointed service providers or representatives responsible. I / We will also inform HSBC Asset Management (India) Pvt. Ltd., about any changes in my / our bank account. I / We will not hold the Fund / AMC / RTA for any delay in payment, if any redemption is submitted within few days of submission of change of bank mandate and understand that the AMC / RTA may hold any redemption payment pending for verification of such change in bank mandate received prior to the redemption submission date. The AMC / RTA reserves a right to call for any additional details and / or documents. I / We also understand that the fund / AMC / RTA reserve a right to process any redemption with old bank mandate as redemption and change of bank mandate, are considered as two separate requests.

Sole / First Unitholder

Second Unitholder

Third Unitholder

ACKNOWLEDGEMENT SLIP - CHANGE IN BANK ACCOUNT DETAILS (To be filled by the investor)

This Acknowledgement Slip is for your ready reference only. Information provided on the form is considered final

Received from:

Mr./Ms/M/s

Folio No. A request for change of Bank Mandate.

Date Please Note : All transaction processing is subject to final verification.

ISC Stamp, Signature & date

Terms & Conditions

1. Unitholder(s) are strongly advised to register their various bank accounts and continuously update the bank account details with the mutual fund, using this facility well in advance and specify any one of registered bank account for payment of redemption proceeds with each redemption request. If any of the registered bank accounts are closed / altered, please intimate such change with an instruction to delete / alter it from of our records using this form.
2. The first / sole unit holder in the folio should be amongst any one of the bank account holders. Unit holder(s) cannot provide the bank account(s) of any other person or where the first / sole unitholder is not an account holder in the bank account provided.
3. Unitholder(s) need to attach any one of the following mandatory documents in original, in respect of each bank account for registering the bank accounts, failing which the particular bank account will not be registered. This will help in verification of the account details and register them accurately.
 - a) Cancelled Cheque with name and account number pre-printed
 - b) Latest Bank statement
 - c) Latest Pass book
 - d) Bank Letter
4. If photocopy of any documents is submitted, the copy should be certified by the bank or unitholder(s) must produce original for verification.
5. All documents submitted should clearly evidence the bank name, account number and name of all account holders.
6. Bank Account Details with Redemption Request: Please note the following important points related to payment of redemption proceeds:
 - a) Proceeds of any redemption request will be sent only to a bank account that is already registered and validated in the folio at the time of redemption transaction processing.
 - b) Investor may choose to mention any of the existing registered bank account with redemption request for receiving redemption proceeds. If no registered bank account is mentioned, default bank account will be used.
 - c) If unitholder(s) provide a new and unregistered bank mandate with a specific redemption request (with or without necessary supporting documents) such bank account will not be considered for payment of redemption proceeds. The redemption proceeds shall be paid to the existing bank account registered at the time of redemption payout.
7. The registered bank accounts will also be used to identify the pay-in proceeds. Hence, unit holder(s) are advised to register their various bank accounts in advance using this facility and ensure that payments for ongoing purchase transactions are from any of the registered bank accounts only, to avoid fraudulent transactions and potential rejections due to mismatch of pay-in bank details with the accounts registered in the folio.
8. If in an NRI folio, purchase investments are vide SB or NRO bank account, the bank account types for redemption can be SB or NRO only. If the purchase investments are made vide NRE account(s), the bank accounts types for redemption can be SB / NRO / NRE.
9. HSBC Mutual Fund, the AMC or its registrar and other service providers shall not be held liable for any loss arising to the unit holder(s) due to the credit of the redemption proceeds into any of the bank accounts registered in the folio.
10. HSBC Mutual Fund, the AMC and its registrar shall not be held liable for any loss arising to the Unitholder(s) on account of inadequate or incomplete documentation resulting in delay or rejection of the request.

CALL US AT

HSBC MUTUAL FUND INVESTOR SERVICE CENTRES:

● **Bengaluru** : No. 7, HSBC Center, M.G. Road, Bengaluru 560 001 ● **Chennai** : No. 30, 2nd Floor, Rajaji Salai, Chennai 600 001 ● **Kolkata** : Jasmine Tower, 1st Floor, 31, Shakespeare Sarani, Kolkata 700 017 ● **Mumbai** : 16, V.N. Road, Fort, Mumbai 400 001 ● **New Delhi** : 3rd Floor, East Tower, Birla Tower, 25, Barakhamba Road, New Delhi 110 001.

TOLL FREE NUMBER : 1800 200 2434 (can be dialled from all phones within India) AND Investors calling from abroad may call on - +91 44 39923900 to connect to our customer care centre.

Contact us at hsbcmf@hsbc.co.in

Visit us at www.assetmanagement.hsbc.com/in.